

Barrenjoey High School  
P&C Association  
Wednesday 12<sup>th</sup> August, 2020

**MINUTES**

**Meeting opened at 6:10pm**

**ATTENDEES:** Kalinda Hawson, Simon Bateson, Christy Bishop, Cilla Cole, Nicki Inger, Sheridan Binns, Clare Hawkins, Di Cutrie, Sam Bateson

**APOLOGIES:** Ian Bowsher, Kath Gunn

**REVIEW AND APPROVAL OF MINUTES:** Minutes from 20<sup>th</sup> May meeting reviewed and approved by Christy Bishop.

**CORRESPONDENCE:**

Letter from Ian Bowsher announcing his appointment as College Principal at Sydney Secondary College.

**PRINCIPAL'S REPORT (Kalinda for Ian):**

- Overall student numbers for 2021 will be around 884 with approx. 164 Year 7s
- Two new jobs going to interview
  - Head Teacher CAPA – Kalinda Hawson will be the Parent Rep
  - Head Teacher Wellbeing – Simon Bateson will be the Parent Rep
- Principal position – calls for Parent Rep. Nicki Inger and Clare Hawkins both volunteered. Ian to make final decision.

**PRESIDENT'S REPORT (Kalinda):**

- General discussion about community sadness at Ian leaving BHS. It was agreed that Kalinda would draft a letter from the P&C to be sent out to the BHS families as well as the Yr6 families from the local Primary Schools to congratulate and farewell Ian, and supporting the school's processes and structure moving forward.
- Full Moon Market – Music by the Sea – will not go ahead
- Learning Hub – Congratulations to Ian and the school. The new learning hub is excellent and the kids love it.

- Little Shop of Horrors – licence rolled into next year. Rehearsals still taking place. Guy and Kalinda collected Audrey from the Blue Mountains. We have delayed the start of the performance to Term 1 2021.
- Buses – the two new buses which are leased have arrived and are proving to be very useful. There are 6 staff who are qualified to drive them.
- Year 12 – feeling very sorry for Year 12 with the COVID restrictions. Thought should go in to how we can support them
- Ian’s resignation – Ian is moving to The Sydney Secondary College. Discussion needs to be held on how the Committee would like to commemorate Ian’s work at Barrenjoey.
- Ian’s Deck is finalised. Special thanks to Simon, Guy & Ken for building and painting it during Lockdown. The new lights are a delight - the P&C funded these. We can now hold events out on the deck each year.
- Uniform
  - Four students from the SRC surveyed the whole school body. The following decisions were made:
    - Sloppy Joe – majority of students would like a sloppy joe rather than knitted jumpers
    - Girls’ pants – vote was to stay with the unisex long pants
    - Girls’ shorts – mixed reaction – decision was to order small quantities
    - Skorts instead of sports shorts – decision was to remain with sports shorts
    - Socks – can be black or white.
    - All new items are to be in the following colours:
      - Years 7 & 8 – Dark Blue
      - Years 9, 10, 11 & 12 – Black
  - Flexischools will be introduced when the first lot of the new uniform items arrive (estimated to be next term)
- No parents are allowed on the school grounds unless they come in the front gate and sign in at the office.

### **Student Representative Council (Lani Blackman):**

No report.

Kalinda advised that the information on the BHS website for the SRC has been updated.

### **TREASURER’S REPORT (Cilla):**

All P&C books are to be audited before the end of the year. Decision made to have them done earlier due to JobKeeper being very complicated with many hours being spent on it.

Total cash on hand just under \$150,000.

\$76,000 in net profit so far this year.

Payments to the school to be done at the end of the year.

**Profit & Loss Statement**

Coonanga Rd

North Avalon 2107

January 2020 To July 2020

ABN: 78 904 113 406

<b>Income</b>		
P&C Contributions		\$15,173.00
Canteen		\$5,000.00
Uniform Store		\$45,000.00
Fund Raising		
Other Fundraising	\$3,017.42	
Fundraising Cookbook	\$1,680.00	
Grants	\$12,389.00	
Interest Income P&C		\$34.97
Interest Income Building Fund		\$31.05
<b>Total Income</b>		<b>\$82,325.44</b>
<b>Gross Profit</b>		<b>\$82,325.44</b>
<b>General Expenses</b>		
Accounting Fees		\$330.00
Bookkeeping		\$1,980.00
Special Events and gifts		\$622.47
Fundraising & Mktg Expense		\$3,050.00
<b>Total General Expenses</b>		<b>\$5,982.47</b>
<b>Operating Profit</b>		<b>\$76,342.97</b>
<b>Net Profit/(Loss)</b>		<b>\$76,342.97</b>

This report includes Year-End Adjustments.

**Balance Sheet**

As of July 2020

Assets		
Assets		
Current Assets		
Cash On Hand		
Westpac Cheque Account	\$14,540.14	
Westpac Building Fund	\$20,227.03	
P & C Cash reserve	\$74,736.89	
Building Fund Cash Reserve	\$37,836.96	
Art Acquisition	\$1,998.35	
<b>Total Cash On Hand</b>		<b>\$149,279.37</b>
Trade Debtors	\$530.00	
<b>Total Current Assets</b>		<b>\$149,809.37</b>
Property & Equipment		
Equipment		
Equipment at Cost	\$1,070.30	
<b>Total Equipment</b>		<b>\$1,070.30</b>
<b>Total Property &amp; Equipment</b>		<b>\$1,070.30</b>
<b>Total Assets</b>		<b>\$150,879.67</b>
Liabilities		
<b>Net Assets</b>		<b>\$150,879.67</b>
Equity		
Retained Earnings	\$74,536.70	
Current Year Earnings	\$76,342.97	
<b>Total Equity</b>		<b>\$150,879.67</b>

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## **P&C SUB COMMITTEE REPORTS:**

### **Band Committee (Clare & Sheridan):**

No report.

### **Canteen & Uniform Store (Kalinda):**

- JobKeeper is ongoing however Kath advises that we will probably not qualify after September 28
- Should be able to move \$25,000 over to the school at the next meeting (which will make \$75,000 in total this year)
- Di Cutrie organized for Kirsten Higgins to cover off some HR issues (eg: Roles & Resp., contract standardisation etc). Kirsten will present at the next meeting as she was unable to attend this meeting.

### **Barrenjoey Community Performance Space Steering Committee (Christy):**

- Still chasing grants for seats, blinds etc
- No grants outstanding

### **Fundraising (Kalinda/Claire):**

No report – no fundraising activities due to COVID.

## **GENERAL BUSINESS:**

General discussion on Ian's farewell.

**Meeting closed at 7:20pm**

**Next Meeting: Wed 9<sup>th</sup> September 2020**